

The Shelbyville Public Library Board of Trustees met on Wednesday, November 4, 2020 at 5:00 p.m. in the McCain Community Room of the Shelbyville Public Library. The meeting was called to order by President Steve Thompson with the following members answering to roll call: Judy Behl, Michael Kiley, Ellen Kruse, Jill Miller, Bari Mose, Alex Shanks, Steve Thompson, Marlene Waggoner and Diana Wagner. Librarian Cameron was also in attendance.

A motion was made by Judy Behl and seconded by Jill Miller to approve the minutes of the October 7, 2020 meeting. Motion carried.

The October Treasurer’s Report indicated the following:

Shelby County State Bank Checking Acct.	\$ 22,897.41
Shelby County State Bank Money Market	\$ 574,837.20
Working Cash	\$ 93,070.62
Memorial Fund	\$ 41,799.79
First Federal Savings and Loan	\$ 6,500.00

A motion to approve the October Treasurer’s Report was made by Michael Kiley and seconded by Bari Mose. Motion carried.

The bills were presented. For October, the general bills amounted to \$5,774.87. Salaries and benefits were \$20,624.36. A motion to approve the October bills was made by Jill Miller and seconded by Marlene Waggoner. Roll call vote: Behl aye, Kiley aye, Kruse aye, Miller aye, Mose aye, Shanks aye, Thompson aye, Waggoner aye and Wagner aye. Motion carried.

Librarian Report

October Statistics: Visitors 885; Checkouts 2331; E-material checkouts 343; Unique borrowers 203; Holds placed 441; Holds filled 368; New patrons 8; Computer uses 134; Wi-Fi uses 586; PAC logins 443; Website visits 306; Website unique visitors 119.

The Library received reimbursement from the Local CURE Program for employee wages during the shutdown in response to COVID-19 in the amount of \$34,684.86.

Monica received 2 hours of cataloging training in October.

The Illinois Library Association annual conference was held virtually in October. Monica attended 10 sessions and received 10 continuing education hours.

Monica attended a Readers’ Bridge committee meeting at the Mattoon Public Library on Monday, October 26. One of the topics covered was how to fundraise for the program during this time period of social distancing.

There were 11 patron entries for the pumpkin decorating contest. Many entries were done by individuals, but there were also some with multiple kids working together and kids plus adults. Participants enjoyed it, and a number of patrons expressed their joy at seeing all the pumpkins and creativity.

Monica was a guest on WTIM Radio on Friday, October 9th to share with the community information about the Library’s pumpkin decorating contest. She will be a guest again on Friday, November 13th from 8:40-9:00 a.m. on 107.5 FM.

Technology Nothing to report

Building

The elevator passed its annual inspection on October 2.

The boiler was inspected by Chubb Insurance on October 13th. Monica was told the we needed to add another emergency stop by the inside of the door to the boiler room. She contacted Pat Corrigan from Architectual Expressions for contact information for the electricians that worked on the boiler replacement. Before we could work out a time for them to add an e-stop, an inspector from the State Fire Marshal's Office came as requested by Chubb Insurance. The inspector said not only did we not need another e-stop, but that at 199 lbs of pressure per hour, our boiler did not even qualify for needing to be certified, and that it would no longer need inspection from the State Fire Marshal.

Boehm Construction began work on Saturday, November 1st. Weather permitting, they may complete the project by the end of this week.

Education and Training Nothing to report

Unfinished Business Nothing to report

New Business

Issues related to COVID-19: The Board discussed having appointments available for patrons if the Governor moves to Tier 3 for mitigation.

The next regularly scheduled meeting will be Wednesday, December 2, 2020.

With no further business, the meeting adjourned on a motion by Jill Miller and seconded by Michael Kiley at 5:34 p.m.

Diana Wagner, Secretary